



Nichelle Neo

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Technical Skills

Advanced

- Photoshop
- Illustrator
- Lightroom
- Premiere Pro

Intermediate

- 3Ds max
- Google SketchUp
- Microsoft Word
- Powerpoint
- Excel

Experience

November 2024 – Current

Sushi Zanmai

Part-Time Service Crew

- Operating POS and credit card terminals for ordering and billing.
- Communicating closely with other team members and kitchen staffs to ensure smooth service flow.
- Greeting customers with traditional Japanese hospitality.

October 2024 – November 2024

iORA Fashion Pte. Ltd.

Part-Time Sales Associate

- Assisting customers with product selection and styling advice.
- Organising stocks and upholding store cleanliness.
- Collaborating with team members to achieve store goals and target sales.

June 2024 – October 2024

iORA Fashion Pte. Ltd.

Visual Merchandising Intern

- Re-arranging the store's colour plan layout.
- Styling of store mannequin's outfit for the visual display.
- Research, propose, and apply various visual merchandising trend in the store.

October 2023

Front Row @ Marquee, headlined by Tomo Koizumi.

Fashion Dresser

- Assisted the fashion dressers and the designer to ensure the models were well-dressed.
- Responsible for maintaining the fragile condition of the garments.
- Good coordination to ensure that garment transitions were timely.

October 2022

Ball in Monaco by Anne Fontaine

Fashion Dresser

- Efficiently adapt to necessary changes for seamless program flow.
- Fostered team collaboration and strengthened communication skills with dressers and models.
- Attention to detail of the garments and preparation.

December 2021 – September 2024

Sushi Tei Pte. Ltd.

Part-Time Service Crew

- Provide impeccable customer service.
- Cultivate in-depth knowledge of the food products.
- Familiar with cashier, POS, and credit card merchant.

Generic Skills

High Adaptability
Creative
Dedicated

Awards

2024
Edusave Merit Bursary

2023
Director's List AY2022/2023

2023
Edusave Merit Bursary

References

Foo Jia Wen
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Education

2022 - 2025
Temasek Polytechnic

Diploma in Apparel Design and Merchandising with Merit

- Completed modules in:
- Fashion Editorial
 - Fashion Marketing
 - Digital Trends in Fashion Retail
 - Retail Space Planning
 - Retail Buying

2018 - 2021
Chung Cheng High School (Yishun)

GCE 'O' Level Certificate
Obtained 8 credits.

Co-Curricular Activities

2023-2024
Apparel Design and Merchandising Interest Group

- Main-Committee Member
- Publicity Head, in charge of designing visual posters for Interest Group events, like Halloween on Instagram.
 - Contributed and represented my school in external events like the Enabling Life Festival and the School's open house.

2023
Design Orientation Camp

- Sub-committee
- Handled administration matters like camp forms, shirts, and food.
 - Fostered collaborative teamwork with sub-committee members to ensure that our documents are always organised.

2022-2023
Design Studies Club

- Sub-committee
- Assisted the Secretary and Treasury department in Design School events like Director's Cup and Jams4Lunch.
 - Communicated well with my CCA-mates to brainstorm ideas and execute them for school events.

2020-2021
School Ambassador

- Sub-committee
- Represented the school in Cultural exchange programmes by hosting students from overseas to our school.
 - Worked closely with team members to organize school events like open house.

2021
Chinese Orchestra

- Main-committee
- Disciplinary role, in-charge of managing the CCA's etiquettes and implementing rules for the members to adhere.
 - Able to confidently address behavioural issues to my CCA during debrief.